

202.02 VACANCIES ON THE SCHOOL BOARD

APPOINTMENT PROCEDURE

1. When a vacancy occurs on the Board, the Board shall make an appointment to complete the unexpired term.
2. When a vacancy on the Board occurs through resignation, the resigning director shall submit her or his written resignation either on paper or through electronic mail. In case of the latter, the resigning member shall certify his or her intention by voice to the Chair (or to the Vice-Chair, if the Chair is resigning).
3. Except when otherwise provided by law, when a vacancy occurs on the Board, the Board shall determine an application and interview process prior to implementation of a search for candidates.
4. The Board shall publish in the district's newspaper of record and on the district's website the details of the application process, including the deadline for submission of applications.
5. In filling the vacancy, the Chair shall call for nominations from the members of the board. No member of the Board may nominate more than one person; no second for the nomination is required. The appointment shall be filled by roll-call vote.
6. Appointment shall require a majority vote of the total membership of the Board. If no nominee receives a majority vote, the Chair shall reopen nominations.

LEGAL REFERENCES:

Minn. Stat. § 123B.09, subds. 3-5b

CROSS REFERENCES:

Robert's Rules of Order Newly Revised (10th ed.), §45